

Frequently Asked Questions

Tasmanian Active Infrastructure Grants Program 2023-2024

How much funding is available?

In 2023-2024 the total funding available is \$5,000,000.

Key Dates

SMALL GRANTS PROGRAM		
Description	Date/time	Grant amount
Program opens	2 August 2023 2:00 pm	\$25,000 to \$70,000
Program closes	25 September 2023 2:00 pm	
Applicants notified (estimated date)	31 January 2024	
Project completion	31 December 2025	

LARGE GRANTS PROGRAM		
Description	Date/time	Grant amount
Program opens	2 August 2023 2:00 pm	\$70,001 to \$500,000
Program closes	13 November 2023 2:00 pm	
Applicants notified (estimated date)	31 March 2024	
Project completion	31 December 2026	

Who can apply for funding?

The program is open to councils and not for profit sport and active recreation organisations that are incorporated or registered under company law.

What types of projects are eligible?

Projects that construct new or upgrade existing physical infrastructure that is used for sport and active recreation. Eligible projects may include (but are not limited to) change rooms, toilets and shower facilities, accessibility, lighting, security, fencing, drainage, and other civil construction works.

Where applicable, proposed works should cater for inclusive access, providing access for people of all abilities, ages, and genders.

Don't forget to contact Active Tasmania to check eligibility before you start work on your application for funding. Call us on 1800 252 476 or email us at grants@active.tas.gov.au.

What types of projects are ineligible?

The following project types or components are ineligible for funding under the program:

- projects or project stages that commence prior to applying for this program

- purchase or lease of land/facility
- equipment purchases
- routine or cyclical replacement or maintenance works to existing facilities
- projects in facilities used for commercial operations, licensed bar areas and/or gaming machines
- any other areas of a facility not directly associated with the actual conduct of the sport and/or active recreation activity itself. For example, kitchens, kiosks and social spaces are not eligible
- works external to the project or site including electrical, water, IT and drainage (note, necessary connections with mains are considered eligible)
- event costs
- feasibility studies
- cost of landscaping for aesthetic purposes
- wages, salaries or other costs for people employed by the applicant
- projects that do not have landowner support
- projects that upgrade infrastructure for activities that are arts, hobbies, craft, music, historical re-enactments, events, pets or livestock, or do not have a primary purpose of engaging in human physical activity.

What documentation do I need to support my application?

- Evidence of ownership or a copy of a minimum three year lease or, where the project is on land controlled by a school, a memorandum of understanding with the school.
- Evidence of approval from the landowner to undertake the project.
- Evidence of support of other stakeholders, e.g. other user groups, the relevant state or national sporting organisation.
- A formal budget for the project, including details of cash and in-kind contributions, evidence of ability of relevant organisations to provide committed cash contributions and a formal quote for works dated no longer than three months prior to submitting the application (quotes are preferred to estimates).
- Supporting evidence to demonstrate comprehensive project planning, including site specific plans, planning and/or development approvals. For applications under the large grants stream a project plan/business case and risk management plan are mandatory.
- Photos of the current state of the facility.

Assessment

The Tasmanian Active Infrastructure Grants Program is administered by Active Tasmania. Applications will be assessed by a departmental assessment team and will be forwarded to an independent panel for final evaluation.

Projects will be assessed against the three main criteria:

- demonstrated need for funding
- capacity of the organisation to deliver the project
- value for money.

For more information about the criteria refer to page two of the guidelines. The guidelines contain useful prompts that will help you to write your application.

The Grant Assessment Panel will consider the extent to which the applicant has addressed the assessment criteria. The Assessment Panel will also consider the location of the project, the

sports/activities benefiting and the applicant's funding history to ensure an equitable spread of funding.

If ineligible project components are included in the application, the requested amount may be adjusted accordingly.

For more information

Application forms and guidelines are available at www.active.tas.gov.au

Applicants are strongly encouraged to contact Active Tasmania at 1800 252 476 or email us at grants@active.tas.gov.au prior to commencing an application.