

Her Path to Play Program

2025-26 Guidelines



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1. Aim

The Tasmanian Government recognises the importance of sport and active recreation and is committed to ensuring more Tasmanians have access to safe, fun and inclusive sport and active recreation opportunities.

The Her Path to Play Program (the Program) aligns with the priority areas within the *She moves. She leads. She belongs.* Tasmanian Women and Girls Sport Strategy 2026-2032.

The Program aims to support eligible organisations to develop and deliver programs that cater for the needs and interests of all women and girls to increase opportunities to participate, including specific cohorts who may experience additional barriers to participation.

The Program is designed to support a range of initiatives and projects across the sector that increase and retain women and girls in sport at all levels. This includes players, coaches, officials, administrators and other leadership roles.

The Program is funded through the Community Support Fund (CSF). Legislation requires that funding under this program is provided for the benefit of community sport and recreation clubs.

This Program will be administered by the Department of State Growth on behalf of the Crown in Right of Tasmania.

2. Funding available

The 2025-26 Her Path to Play total funding pool is \$400,000 and projects can be delivered for up to 18 months commencing 1 July 2026.

- minimum funding amount: \$1,000
- maximum funding amount: \$20,000

It is anticipated that there will be a high number of applications submitted under this program. As the program has limited funding, not all eligible applicants will be successful.

3. Eligibility

3.1. Eligible applicants

Eligible applicants

To be eligible for the Program an organisation must:

- be an organisation whose primary focus is the delivery of sport and/or active recreation activities to the Tasmanian community

or

- be the recognised state body responsible for the delivery of services/programs to enhance the development of a wide variety of sports and/or active recreational activities, or to a distinct sector

such as the disability or community recreation sector or be the recognised state body responsible for the delivery of education and training to the sport and recreation sector.

and be either:

- an incorporated, not-for-profit organisation registered under the *Associations Incorporation Act 1964* (TAS), or
- a not-for-profit sport and/or active recreation organisation registered in accordance with the *Corporations Act 2001* (Cwlth).

Organisations that have a significant membership of, or involvement by, children and/or young people must:

- comply with the Tasmanian Child and Youth Safe Organisations Framework (the Framework). For information about the Framework, visit: <https://oir.tas.gov.au/organisations>

The Program is open to peak sport and active recreation providers, sport and active recreation clubs and service providers who meet the eligibility for funding requirements.

Applications submitted by a third party will not be accepted.

Only one application can be submitted per eligible organisation.

You may be asked to provide information or documentation to support your eligibility claims, either as part of the application process, or after you have submitted your application.

The information you provide may be subject to third party authenticity checks.

3.2. Ineligible applicants

The following organisations are ineligible for funding under this program:

Ineligible organisations	
State or Australian Government entities	x
Local government authorities (councils)	x
Political organisations	x
Individuals or sole traders	x
Educational institutions, including parents and friends' associations	x
For-profit private or commercial organisations	x
Organisations that receive revenue from electronic gaming machines	x
Organisations that do not formally identify sport and/or active recreation as a primary purpose.	x
Organisations with overdue reporting and/or outstanding acquittal obligations from a previous Active Tasmania (or Communities, Sport and Recreation) funding agreement, at the time of application	x
Organisations that have a focus on activities considered to be arts, hobbies, craft, music, historical re-enactments, events, pets or livestock related activities or that do not include the primary purpose of engaging in human physical activity.	x

3.3. Eligible projects

Eligible projects may include new or expansion of existing initiatives, activities, programs, competitions or teams that directly benefit women and girls, and aim to:

- address barriers to increase participation and retention of women and girls in sport and active recreation at all levels, for example:
 - come and try days
 - social competitions
 - skill builder workshops/clinics
 - gala days
 - women and girls only events
 - parents and daughters programs
 - mentor programs.
- engage under-represented or specific cohorts and encourage inclusive participation, for example:
 - Aboriginal people
 - people with disability
 - LGBTIQA+ people
 - culturally and linguistically diverse people
 - adolescent girls (11-18)
 - people from low socio-economic backgrounds
 - those living in regional or remote areas.
- provide targeted education/training and pathway opportunities for leadership, coaching, or officiating.

Higher priority may be given to projects that explicitly cater to the needs and interests of under-represented or specific cohorts of women and girls.

3.4. Eligible costs

Funding must be used for expenses related to the delivery of the project.

The following table provides examples of eligible costs. The listed costs are not exhaustive.

Eligible costs	Examples
Fees for educational courses	Training for leadership, coaching or officiating roles.
Venue hire	Costs associated with hosting or running project activities, such as venue hire for grounds, function rooms, or sporting facilities.
Project personnel costs	Expenses for presenters, trainers or mentors to deliver courses, programs or initiatives that are directly linked to the project.
Equipment purchases directly related to program participation	Printed materials and sports equipment that are directly linked to the project.

3.5. Ineligible projects

Funding cannot be used for expenses related to:

- projects that do not directly relate/support women and girls
- activities considered to be arts, hobbies, crafts, music, historical re-enactments, pets or livestock related activities or that do not include the primary purpose of engaging in human physical activity
- facility or infrastructure plans or planning projects, capital projects.

3.6. Ineligible costs

The following table provides examples of ineligible costs. The listed costs are not exhaustive.

Ineligible costs	Examples
Operational costs	Utilities, ongoing administration costs, office hire, rent, insurance costs, salaries and wages.
Information technology software and IT hardware	Laptops, tablets or computers for personal or administrative use, printers, scanners, laminators, point of sales equipment, subscriptions to software.
Prizes	Trophies, including plaques, honour boards, prize money.
Consumable items	Food and beverages, household goods, cleaning products.
Uniforms and/or other apparel	Playing uniforms, merchandise, including track pants, hooded jumper, hats.
Travel and accommodation	Costs associated with sending athletes/teams interstate or overseas.
Facility and infrastructure costs (these projects may be eligible for funding through alternate funding programs)	Construction/upgrades to facilities, any item that is a permanent fixture, including irrigation, surface upgrades, building storage sheds, fencing, fixed scoreboards, fixed timing devices, fixed goal posts, light towers.
Subscription costs	Magazine, digital media and software, website, newspapers.
Motor vehicles	Purchase or leasing of motor vehicles for personal use.
Pre-Funding costs	Costs incurred prior to 1 July 2026 and entering into a Her Path to Play Program funding agreement.

4. Participant numbers

All applicants must indicate the anticipated number of participants who will be included or benefit from the project. Upon completion of the project, all successful applicants must report the exact number of women and girls involved.

5. Assessment

Applications that meet the eligibility criteria will be competitively assessed using the assessment criteria. Each assessment criteria is weighted equally.

As there is a limited funding pool, in determining the level of funding provided, consideration will be given to:

Criteria	Specific information/evidence required
1: Strategic alignment	<ul style="list-style-type: none">Alignment to the <i>She moves. She leads. She belongs.</i> Tasmanian Women and Girls Sport Strategy 2026-2032 priority areasProgram/initiative increases participation and retention of women and girls in sport and active recreation
2: Project scope and design	<ul style="list-style-type: none">Describe clearly what the project is, what the key deliverables will be and how it will be managed by the organisationDemonstrate how the proposed project will directly benefit women and girls in the community and/or cater for under-represented/diverse cohortsProvide a clear budget and itemise all eligible project costs relevant to the scope of works
3: Project impact and delivery	<ul style="list-style-type: none">Project addresses objectives identified under each priority area with the <i>She moves. She leads. She belongs.</i> Tasmanian Women and Girls Sport Strategy 2026-2032Program/initiative contributes to the longer-term sustainability of women and girls' participation

In addition to the assessment criteria above, the assessment panel may consider the equitable distribution of funding based on project location/region, and sports/activities.

Each application to the Program will be assessed based on the quality of information provided by the applicant. Each assessment criteria is weighted equally. Applicants need to ensure all information is included when submitting the application. Applications that are incomplete and not submitted will not be assessed.

5.1 Supporting documentation

All applicants must provide the following evidence and supporting documentation:

- completed Project Plan (template provided)
- proof of project costs (e.g., formal quote, supplier price list)
- a letter of support from the organisation's peak governing body confirming endorsement of the project or initiative (e.g., State Sporting Organisation, State Disability Sporting Organisation or National Sporting Organisation) (clubs only).

Optional:

- documents to support your application (related policies, strategies, guidelines, documents that evidence the need for the project, partnership letter of support).

6. Timeframes

Description	Date/time
Program opens for applications	10 February 2026 at 9:00 am
Program closes	20 March 2026 at 2:00 pm
Applicants notified of outcome (estimated date)	May 2026

Applications will not be accepted after the program closes.

7. Contact details

For queries about this program, contact:

- Active Tasmania
- grants@active.tas.gov.au
- 1800 252 476

8. How to apply

Applications should be submitted using SmartyGrants.

For assistance with using SmartyGrants, please see the [applicant help guide](#).

Contact Active Tasmania to discuss any issue preventing you from using SmartyGrants to submit your application.

8.1. Application Process

1. **Prepare:** Read the program guidelines carefully before starting your application.
2. **Start:** The application form is available at www.active.tas.gov.au.
3. **Confirm:** Ensure all information and documentation is accurate and attached. You may not be able to change an application or provide additional information after submitting through SmartyGrants.
4. **Submit:** You will receive an email notification after you submit your application. Keep this notification as confirmation of your submission.
5. **Assessment:** Applications will be assessed by a departmental assessment team and forwarded to an independent panel for final evaluation.
6. **Notification:** We will notify you with the outcome of your application.

You may be asked to provide information or documentation after you have submitted your application.

You must provide this information within three working days, unless otherwise advised. Failure to provide the information within the timeframe may result in the application being unsuccessful.

The information you provide may be subject to third party authenticity checks.

9. Grant funding agreement

If your application is successful, you will be required to enter a legally binding funding agreement.

The funding agreement, along with these program guidelines, provide the grant terms and conditions.

You will not receive payments until the funding agreement is completed.

10. Appealing a decision

If your application is unsuccessful, you may appeal the decision.

The appeals process ensures that all applicants have been treated fairly.

We will consider appeals that relate to administrative process issues in grants management.

All requests must be in writing and addressed to the Director of Active Tasmania. Your request must be received within 28 days from the date of State Growth notifying you of the decision about your application.

For further information about the appeal process, contact grants@active.tas.gov.au.

11. Grant payments

If your application is successful, you will be asked for your bank account details to receive your grant payment.

The bank account must be in your name. You may be asked to provide a copy of your bank statement or a letter from your bank as confirmation.

Providing incorrect bank account details may result in significant delays or not receiving your grant payment. We cannot guarantee the recovery of funds paid to an incorrect bank account.

You will be required to return some or all the funds if:

- you do not complete the activities required under the funding agreement;
- you do not use any or all of the funding provided;
- your situation changes in a way that prevents completion of the grant; or
- we find that the information provided to us is false or misleading.

12. Taxation and financial implications

Grants distributed under this program may be treated as income by the Australian Taxation Office (ATO).

We strongly recommend that, prior to applying, you seek independent advice from a tax advisor, financial advisor and/or the ATO, about the possible tax implications for receiving the grant.

Grants distributed under this program attract Goods and Services Tax (GST).

If you are registered for GST, the grant amount will include GST. A valid tax invoice must be supplied by the successful applicant to State Growth.

Information on invoices can be found on our Business Tasmania website:

www.business.tas.gov.au/manage_a_business/invoices

13. Acquittal

If your application is successful, you must provide an acquittal at the conclusion of the grant.

An acquittal is a statement that confirms the grant was completed as per the funding agreement.

13.1. How to acquit your grant

We will send you an acquittal form using SmartyGrants.

Your acquittal must include:

- a report on the activities completed and their outcomes;
- a report on the income and expenditure; and

- evidence such as invoices, receipts and images.

We may ask you to provide a Statement of Expenditure certified by an independent, accounting professional. You will be responsible for the cost of obtaining the certified Statement of Expenditure.

13.2. Failure to complete an acquittal

If you do not satisfactorily acquit your grant by the due date:

- you may be required to return the funding to the State Growth; and
- you may be ineligible for other grants from State Growth.

Contact us to discuss any issue preventing you from acquitting your grant.

14. Publicity of grant assistance

State Growth is accountable for its spending of public funds, including providing grants. As part of the accountability process, State Growth may publicise, without further notice, information about the grants provided, including the level of financial assistance, the identity of the recipient, and the purpose of the financial assistance.

If you have received a grant from State Growth:

- despite any confidentiality or intellectual property right subsisting in the grant funding agreement or deed, a party may publish all or any part of the grant funding agreement or deed without reference to another party, and you consent to the disclosure of your name in this context.
- all obligations under the *Personal Information Protection Act 2004* (Tas) still apply.

15. True and accurate information

You must take care to provide true and accurate information. Any information that is found to be false or misleading may result in action being taken and grant funds, if already provided, may be required to be repaid to State Growth.

16. Right to information

Information provided to State Growth may be subject to disclosure in accordance with the *Right to Information Act 2009*.

17. Information collection and usage

Personal information will be managed in accordance with the *Personal Information Protection Act 2004*. This information may be accessed by the individual to whom it relates, on request to State Growth.

State Growth may use and disclose the information you provide for the purposes of discharging its functions under the Program Guidelines and otherwise for the purposes of the program and related uses.

State Growth may also use information received in applications and during the delivery of the project for reporting purposes.

18. Disclaimer

Although care has been taken in the preparation of this document, no warranty, express or implied, is given by the Crown in Right of Tasmania, as to the accuracy or completeness of the information it contains.

The Crown in Right of Tasmania accepts no responsibility for any loss or damage that may arise from anything contained in or omitted from or that may arise from the use of this document, and any person relying on this document and the information it contains does so at their own risk absolutely.

The Crown in Right of Tasmania does not accept liability or responsibility for any loss incurred by an applicant that are in any way related to the program.



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