

Risk management for Tasmanian sport and recreation organisations

10. Risk management resources



This Sport and Recreation Tasmanian (SRT) information sheet is one of 10 that when combined provide a resource designed to assist sport and recreation organisations (SROs) to improve their understanding and application of risk management. The information sheets included in the resource are as follows:

1. Overview and introduction to risk management
2. Developing a risk management culture
3. Applying risk management
4. Compliance and risk management
5. Insurance and risk management
6. Risk management in practice
7. Risk management policy template
8. Risk management plan template
9. Risk management audits
10. Risk management resources.

Information sheets one to five provide background information and theory and information sheets six to ten provide practical tools and templates. All sheets discuss risk management in accordance with the Australian Standard on Risk Management AS/NZS ISO 31000:2010 and the International Standard on Risk Management – Principles and Guidelines ISO/FDIS31000:2009.

Risk management resources

This information sheet offers active links to websites from a selection of organisations that can assist SROs with their risk management. The information has been listed under category headings and in some cases the type of information likely to be available on the websites has been included to assist in searching for information.

This is not a definitive list and the nature and location of information within these websites will change.

Introduction

A diverse range of resources is available to SROs from a variety of sources, including:

- reference books, professional journals, magazines, newsletters, brochures and conference proceedings
- websites
- insurance brokers and companies
- sport and recreation and risk management consultants
- solicitors, accountants and occupational health and safety providers
- national, state and peak sport organisations
- government departments and employee organisations.

Administration

- **Sport and Recreation Tasmania**
www.sportandrecreation.tas.gov.au
 - Creating a club
 - Governance, constitutions and committees
 - Education, training and careers in sport
 - Incorporation, financial management, organisational planning
 - Sponsorship, fundraising and grants
 - Marketing and promotion
 - Trends in sport and recreation
- **Play by the Rules**
www.playbytherules.net.au
 - Communication and technology policy
 - Legal rights and responsibilities - administrators and officials
 - Risk management strategies - administrators
 - Club survey template
 - Risk management strategies - officials

Asset management

- **Department of Sport and Recreation (WA)**
www.dsr.wa.gov.au
 - Asset management guide
- **Workplace Standards Tasmania**
www.wst.tas.gov.au
 - Building Regulations (2004)
- **VicSport**
www.vicsport.asn.au
 - Understanding lease and hire agreements
- **Sport and Recreation Tasmania**
www.sportandrecreation.tas.gov.au
 - Facility management
 - Access for people with a disability and the new Premises Standards
 - Developing sport and recreation facilities – business planning guidelines

- Sharing sport and recreation facilities

NB: Information about Tasmanian legislation associated with places of assembly and the Public Health Act can be sourced using standard internet search strategies.

Child protection

- **Australian Sports Commission**
www.ausport.gov.au
 - Child protection
 - Images of children
 - **Department of Health and Human Services (Tas)**
www.dhhs.tas.gov.au
 - **Sport and Recreation Tasmania**
www.sportandrecreation.tas.gov.au
 - **Play by the Rules**
www.playbytherules.net.au
 - Child protection online training
 - Complaint procedures - child protection steps
 - Discipline versus abuse
 - FAQs - child protection
 - Reporting child abuse in Tasmania
 - Types of child abuse
 - Working with children checks - Tasmania
- NB: Play by the Rules offers resources that offer an insight into the management of child protection and safety matters, both generally and within other states. It is recommended that SROs travelling interstate carefully check the regulations associated with child protection in each state prior to travelling.*
- **Kids Helpline**
www.kidshelp.com.au
 - **Office of the Anti-Discrimination Commissioner**
www.antidiscrimination.tas.gov.au
 - **Tasmanian Police**
www.police.tas.gov.au



Coaching resources

- **Australian Sports Commission**
www.ausport.gov.au
 - Beginning coaching online training course
 - Coaches tools and tips fact sheets
 - Coaching children fact sheets
 - Intimate coach / athlete relationships
 - Managing children's behaviour
- **Play by the Rules**
www.playbytherules.net.au
 - Coaches working with children guidelines
 - Legal rights and responsibilities of coaches
 - Maintaining appropriate boundaries
 - Minor seeking inappropriate relationship
 - Risk management strategies - coaches
 - Guidelines for overnight trips with children

Complaint handling

- **Play by the rules**
www.playbytherules.net.au
 - Agency-referral guide for Tasmania
 - Complaint handling - principles and guidelines
 - Complaint handling flowchart
 - Complaint handling video
 - Mediation information sheet

Discrimination, bullying and harrassment

- **Australian Sports Commission**
www.ausport.gov.au
 - Bullying and cyber bullying
 - Pregnancy in sport guidelines
- **Play by the Rules**
www.playbytherules.net.au
 - Discrimination law and sport - federal and state
 - Discrimination online training
 - FAQs – discrimination

- **Sport and Recreation Tasmania**
www.sportandrecreation.tas.gov.au
 - Harassment-free sport
- **Office of the Anti-Discrimination Commission Tasmania**
www.antidiscrimination.tas.gov.au

Court and tribunal decisions

- **Victorian Civil and Administrative Tribunal**
www.austlii.edu.au
 - Emily South v Royal Victorian Bowls Association (RVBA) (2001) (discrimination based on sex)
 - Hall Matthew v Victorian Amateur Football Association [1999] (HIV-positive footballer)
 - Taylor, Cula-Reid and Stanyar v Junior Football League and Football Victoria (2004) (girls aged 14 and 15 excluded from playing Australian Rules football with boys)
- **Play by the Rules**
www.playbytherules.net.au
 - Court and tribunal decisions relating to sex discrimination, pregnancy and disability
 - Court decision relating to discrimination on the grounds of pregnancy - Gardner vs. AANA (2003) FMCA

Employment and volunteers

- **Sport and Recreation Tasmania**
www.sportandrecreation.tas.gov.au
 - Education, training and careers in sport and recreation
 - Volunteer management
- **Volunteering Tasmania**
www.volunteeringtas.org.au
- **Sports Medicine Australia** sma.org.au
 - Employment of sports trainers, first aiders and water carriers
- **WorkCover Tasmania**
www.workcover.tas.gov.au



Ethics

- **Australian Sports Commission**
www.ausport.gov.au
- **Office for Sport and Recreation (SA)**
www.recsport.sa.gov.au

Event management

- **Sport and Recreation Tasmania**
www.sportandrecreation.tas.gov.au

Food, alcohol and gambling

- **Play by the Rules**
www.playbytherules.net.au
 - Alcohol policy
- **Department of Health and Human Services (Tas)**
www.dhhs.tas.gov.au/peh/food_safety
- **Food Safety Information Council**
www.foodsafety.asn.au
- **Good Sports Program**
goodsports.com.au
- **Department of Treasury and Finance (Tas)**
www.treasury.tas.gov.au
 - Liquor and gaming - Tasmania

Inclusion, gender, age, culture and disability

- **Play by the Rules**
www.playbytherules.net.au
 - Creating inclusive clubs
 - Fair and safe behaviour brochure
- **Sports Medicine Australia**
sma.org.au
 - Active women fact sheets
- **Australian Human Rights Commission**
humanrights.gov.au
 - Human rights and equal opportunity

- **Sport and Recreation Tasmania**
www.sportandrecreation.tas.gov.au
 - Access for people with a disability and the new Premises Standards
 - Harassment-free sport
- **Australian Sports Commission**
www.ausport.gov.au
 - Building sport participation across cultures
 - Disability sport
 - Indigenous sport
 - Transgender sport
- **CMY Multicultural Sports and Recreation**
www.cmy.net.au

Safety, injury prevention and treatment

- **Sport and Recreation Tasmania**
www.sportandrecreation.tas.gov.au
 - Communicable diseases
 - Work Health and Safety Act
- **Sports Medicine Australia**
sma.org.au
 - Infectious disease policy
 - Medical emergency guide
 - Safe-sports courses
 - Smartplay injury prevention, with case studies
 - Sports-injury tracker
 - UV-exposure and heat-illness guide
- **Kidsafe Tasmania**
www.kidsafetas.com.au
- **Royal Life Saving Society Australia (Tas)**
www.royallifesaving.com.au
- **Cancer Council of Tasmania**
www.cancertas.org.au
 - Sunsmart



Legislation and law

- **Australian and New Zealand Sports Lawyers Association**
www.anzsia.com.au
- **Australian Taxation Office**
www.ato.gov.au
- **Law Society of Tasmania**
www.taslawsociety.asn.au
- **Legal Aid Commission of Tasmania**
www.legalaid.tas.gov.au
- **Australian Sports Commission**
www.ausport.gov.au
 - Legal issues and risk management
- **Local Government Association of Tasmania (LGAT)**
www.lgat.tas.gov.au
- **Sport and Recreation Tasmania**
www.sportandrecreation.tas.gov.au
 - Tasmania Civil Liability Act

Player, parent and spectator behaviour

- **Australian Sports Commission**
www.ausport.gov.au
 - Ability and playing time
 - Codes of behaviour
 - Getting it right - guidelines for team selection
- **Play by the Rules**
www.playbytherules.net.au
 - Codes of behaviour cards and poster
- **Sport and Recreation Tasmania**
www.sportandrecreation.tas.gov.au
 - Behaviour policies and procedures

- **Play by the Rules**
www.playbytherules.net.au
 - Legal rights and responsibilities
 - Risk management strategies
 - Spectator-behaviour policy
- **Department of Planning and Community Development (VIC)**
www.dpcd.vic.gov.au
 - Behaviour policies and procedures

Drugs in sport

- **Sport and Recreation Tasmania**
www.sportandrecreation.tas.gov.au
- **Australian Sports Anti-Doping Authority (ASADA)**
www.asada.gov.au
- **Sport Medicine Australia**
sma.org.au
 - Clean Edge website
- **Australian Sports Commission**
www.ausport.gov.au

Team selection

- **Play by the Rules**
www.playbytherules.net.au
 - Team selection policy - open grades/juniors

Tribunal hearing procedures

- **Play by the Rules**
www.playbytherules.net.au
 - Tribunal hearing procedures info sheets



Risk management and insurance

- **Sport and Recreation Tasmania**
www.sportandrecreation.tas.gov.au
 - Risk management
- **NSW Office of Communities Sport and Recreation**
www.dsr.nsw.gov.au
- **WA Department of Sport and Recreation**
www.dsr.wa.gov.au
 - Risk management - can you risk it?
- **VicSport**
www.vicsport.asn.au
 - Online risk identifier
 - Sport risk website

Standards

- **Sport and Recreation Tasmania**
www.sportandrecreation.tas.gov.au
 - Adventure-activity standards
- **SAI Global InfoStore**
infostore.saiglobal.com
 - HB 246:2010 - Guidelines for managing risk in sport and recreation organisations
 - International standard on risk management ISO/FDIS31000:2009

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